

Computer Training Calendar

December 2017 - Calendar

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 AM - 12:00	27 November 2017 Available for Room Hire	28 November 2017 Learn to Type	29 November 2017 Project Introduction - Day 1	30 November 2017 Project Introduction - Day 2	1 December 2017 Project Introduction - Day 3
1:00 PM - 4:30	Available for Room Hire	Outlook Introduction - Day 1 Word Complex Docs - Day 1	Outlook Introduction - Day 2 Word Complex Docs - Day 2	Excel Intermediate - Day 1	Excel Intermediate - Day 2
8:30 AM - 12:00	4 December 2017	5 December 2017 Excel Power User - Day 1	6 December 2017 Excel Power User - Day 2	7 December 2017 Excel Power User - Day 3	8 December 2017
1:00 PM - 4:30	Word Intermediate - Day 1	Word Intermediate - Day 2	Excel Introduction - Day 1	Excel Introduction - Day 2 Illustrator Intro - Day 1	Illustrator Intro - Day 2
8:30 AM - 12:00	11 December 2017 Excel Intermediate - Day 1	12 December 2017 Excel Intermediate - Day 2	13 December 2017 Access Introduction - Day 1	14 December 2017 Access Introduction - Day 2	15 December 2017 Access Introduction - Day 3
1:00 PM - 4:30	Publisher Intro - Day 1	Publisher Intro - Day 2	Acrobat Introduction - Day 1	Acrobat Introduction - Day 2	
8:30 AM - 12:00	18 December 2017 Project Introduction - Day 1	19 December 2017 Project Introduction - Day 2	20 December 2017 Project Introduction - Day 3	21 December 2017 Excel Introduction - Day 1	22 December 2017 Excel Introduction - Day 2
1:00 PM - 4:30					
8:30 AM - 12:00	25 December 2017 Christmas Break	26 December 2017 Christmas Break	27 December 2017 Christmas Break	28 December 2017 Christmas Break	29 December 2017 Christmas Break
1:00 PM - 4:30	Closed	Closed	Closed	Closed	Closed