

Professional Development Calendar October 2018

Short Courses	Date
Change Management	9 October 2018
Team Dynamics - Develop an Effective Work Team	11 October 2018
Better Minute Taking	17 October 2018
Excellence in Customer Service	18 October 2018
WHS Basics	18 October 2018
Business Writing (Write complex documents)	19 October 2018

2-5 Day Courses	Dates
Project Management Fundamentals	19 & 20 September 2018
Train the Trainer	15, 16 & 17 & 31 October 2018
Health and Safety Representative - NT WorkSafe Approved	29 October - 2 November
Emerging Team Leaders	26 - 30 November 2018

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"Our dreams can come true, if we have the courage to pursue them."
Walt Disney