

BSB41515 Certificate IV in Project Management Practice

Darwin

**Human Resource &
Computer Academy**

training for your future

COURSE OUTLINE

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GENERAL INFORMATION

This qualification reflects the role of individuals who identify and apply project management skills and knowledge in a wide variety of contexts. They may be members of a project team but with no direct responsibility for the overall project outcomes. They support project operations in one or more roles and under direction may also use project tools and methodologies selectively to support organisational or business activities. They take responsibility for their own outputs in terms of organisational and project quality requirements, and may have limited responsibility for the output of others.

Career Opportunities & Learning Outcomes:

Graduates of this qualification will be able to:

- Access skills to manage small to medium sized projects
- Effectively contribute to the management of a project
- Have responsibility for a particular aspect across the entire project lifecycle, such as a team leader or technical expert
- Aspire to more complex project management roles
- Commence a career in project management
- Eligibility for an Associate Membership with the Australian Institute of Project Management

Career opportunities include: Project coordinator, officer, team member or project/program administrator.



For bookings contact:

Tel: (08) 8941 2344

Training@dhrc.com

www.dhrc.com

CONTENT

BSBPMG409 Apply project scope-management techniques – Core

This unit describes the performance outcomes, skills and knowledge required to contribute to the control of a project's scope by assisting with identifying its objectives, deliverables, constraints, assumptions and outcomes; and by applying controls once the project has commenced.

BSBPMG410 Apply project time-management techniques – Core

This unit describes the performance outcomes, skills and knowledge required to assist with project scheduling activities, apply and monitor the agreed project schedule, and evaluate the effectiveness of time management for the project.

BSBPMG411 Apply project quality-management techniques – Core

This unit describes the performance outcomes, skills and knowledge required to enhance project outcomes through contributing to quality planning, applying quality policies and procedures, and contributing to continuous improvement in projects.

BSBPMG412 Apply project cost-management techniques – Elective

This unit describes the performance outcomes, skills and knowledge required to assist in producing a project budget, to monitor project expenditure and to contribute to cost finalisation processes.

BSBPMG413 Apply project human resources management approaches – Elective

This unit describes the performance outcomes, skills and knowledge required to assist with aspects of human resource management of a project. It involves establishing human resource requirements, identifying the learning and development needs of people working on the project, facilitating these needs being met, and resolving conflict in the team.

BSBPMG414 Apply project information management and communications techniques – Elective

This unit describes the performance outcomes, skills and knowledge required to provide a critical link between people, ideas and information at all stages in the project life cycle. It involves assisting the project team to plan communications, communicating information related to the project, and reviewing communications.

BSBPMG415 Apply project risk-management techniques – Elective

This unit describes the performance outcomes, skills and knowledge required to assist with aspects of risk management in a project. It specifically involves planning for, controlling and reviewing risks associated with the project, and assisting in this process where required.

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Suite 2/2 Shepherd Street, Darwin

GPO Box 1815, Darwin NT 0801

RTO # 6893

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BSBPMG416 Apply project procurement procedures – Elective

This unit describes the performance outcomes, skills and knowledge required to assist with procurement for a project. It involves identifying procurement requirements, assisting with supplier selection, conducting procurement activities, and assisting with procurement finalisation activities for the project.

BSBPMG418 Apply project stakeholder engagement techniques – Elective

This unit describes the skills and knowledge required to assist in managing stakeholder relationships during a project. It involves ensuring timely and appropriate involvement of key individuals, organisations and groups throughout the project.

Support for Students

The Academy is well known for the high level of support that students are offered throughout their studies. Every student has access to their Trainer & Assessor to support and to guide them through their learning journey. We also offer tutorials every Wednesday & Thursday from 4pm - 5pm.



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Your Investment?

Your training day is interactive - encouraging group discussion and sharing of experiences. As a participant, you receive:

- Participant Workbook
- Refreshments
- Nationally Accredited and Recognised Certificate
- Facilitator Support and Access

Duration:

9 units one day per month

Time:

8:30am - 4:30pm

Investment:

\$495 per unit incl. manual

Full Qualification:

\$3,500 incl. manuals

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