

FEBRUARY 2012 - CALENDAR

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 January 2012	31 January 2012	1 February 2012	2 February 2012	3 February 2012	
8:30 AM 12:00			Word Introduction—Day 1	Word Introduction—Day 2 Word Intermediate—Day 2	
1:00 PM 4:30	InDesign Introduction – Day 1	InDesign Introduction – Day 2	InDesign Introduction – Day 3 Project Introduction—Day 1	Project Introduction—Day 3	
6 February 2012	7 February 2012	8 February 2012	9 February 2012	10 February 2012	
8:30 AM 12:00	Excel Introduction—Day 1	Excel Introduction—Day 2		MYOB Payroll—Day 2	
1:00 PM 4:30	Excel Intermediate—Day 1	Excel Intermediate—Day 2		Photoshop Introduction—Day 2	
13 February 2012	14 February 2012	15 February 2012	16 February 2012	17 February 2012	
8:30 AM 12:00		iPad Introduction	MYOB Introduction—Day 1	MYOB Introduction—Day 3	
1:00 PM 4:30	Dreamweaver Intro—Day 1	Dreamweaver Intro—Day 2 Excel Power User—Day 1	Dreamweaver Intro—Day 3 Excel Power User—Day 2	Intro to Computers—Day 1 Excel Power User—Day 3	
20 February 2012	21 February 2012	22 February 2012	23 February 2012	24 February 2012	
8:30 AM 12:00	Word Complex Docs—Day 1	Word Complex Docs—Day 2	Excel Intermediate—Day 1		
1:00 PM 4:30	Access Intermediate—Day 1	Access Intermediate—Day 2	Access Intermediate—Day 3	Word Introduction—Day 2	
27 February 2012	28 February 2012	29 February 2012	1 March 2012	2 March 2012	
8:30 AM 12:00		Access Introduction—Day 1	Access Introduction—Day 2		
1:00 PM 4:30		Excel Introduction—Day 1	Project Introduction—Day 1 Excel Introduction—Day 2	Project Introduction—Day 2 Illustrator Introduction—Day 1	