

Project Management Fundamentals

Developing the foundational skills to manage workplace projects

Darwin

**Human Resource &
Computer Academy**

training for your future

GENERAL INFORMATION

Duration:

2 Days, 8:30am—4:30pm

Investment:

\$995
Includes training reference manual

Who and how you will benefit?

- New Project Officers/Managers who require formal training
- If you need to manage various sized projects
- Require the foundations on how to manage workplace projects
- Require a practical insight into the critical skills using the Project Management Body of Knowledge (PMBOK®)

COURSE CONTENT

- Develop project management plans
- Define project scope and determine the boundaries
- Implement project schedules
- Manage budgets, quality and risk
- Manage stakeholder engagement and communications
- Finalise and report on projects

The Academy can also deliver this course in-house and can adopt the course to the specific training needs for your organisation. For further information contact the Academy staff.

For upcoming dates, please call **8941 2344**.

All students will be eligible for a 10% discount on our Microsoft Project Level 1 course.

10% discount also applies to 3 or more bookings on the same course date

For bookings contact:

Tel: (08) 8941 2344
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COURSE OUTLINE

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