

Manage Risk in the Workplace

Darwin

**Human Resource &
Computer Academy**

training for your future

GENERAL INFORMATION

Duration:

Full Day: 8:30am - 4:30pm

Investment:

\$445 GST-Exempt
Includes training reference
material

Who should attend?...

If you require the skills and knowledge to contribute to the processes of identifying, assessing risks, developing, implementing and evaluating risk controls according to legislative and organisational requirements.

It applies to individuals who contribute to risk management processes in their work role in a range of industry and workplace contexts.

For bookings contact:

Tel: (08) 8941 2344
Training@dhrca.com
www.dhrca.com

COURSE CONTENT

Section 1: Consider the Risk

- Understand organisational processes, procedures and requirements for undertaking risk management
- Consider risk management standards
- Determine scope for the risk management process
- Identify internal and external stakeholders
- Review political, economic, social, legal, technological and policy risk
- Review strengths and weaknesses
- Obtain support for risk management activities

Section 2: Identify Risk

- Assist in the identification of risks
- Research risks that may apply to scope
- Use tools and techniques to generate a list of risks that apply to the scope

Section 3: Risk Assessments

- Assess the likelihood of risks occurring
- Assess the consequences if risks occur
- Evaluate the prioritise risks for treatment

Section 4: Elect and Implement Controls

- Determine and select most appropriate options for treating risks
- Develop an action plan for implementing risk treatment
- Communicate risk management processes to relevant parties
- Implement and monitor action plan
- Evaluate risk management process

In Class

- Self assessments
- Handouts and useful resources
- Discussions
- Interactive activities

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COURSE OUTLINE

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